

Is selected and approached by the newly elected President and/or Nominating Committee to serve; or may volunteer for the position.

Is selected for a two-year term, which may be repeated any number of times.

Attends all scheduled meetings for the general membership. Notifies the President or other responsible officer if unable to attend in order that duties can be delegated during absence.

Acts as a host toward all members, visitors, judges, and potential new members at all functions.

Notifies Board if withdrawing from official position, allowing sufficient time and coverage for a temporary replacement to be selected.

Clarifies expenses with the Treasurer or President prior to incurring. Submits detailed receipts for reimbursement or arranges for prepayment.

As a Webmaster:

Renews the domain name and website host with godaddy.com or another agency prior to expiration.

Designs the pages and determines the layout of the website with member input, such as links to websites, graphics, page ideas, and text.

Monitors and maintains the website, taking care to keep its content current, fresh, appropriate, and safe.

Acts as a conduit between the members and the website.

Receives and publishes member submissions, which may include but are not limited to the club calendar, which includes programs, field trips, and social events; member galleries; travelogues; POMs; member critiques; and educational articles.

Decides whether data submitted should be Public or Members Only.

Generates ideas regarding content and applies appropriate member ideas.